



Request for Zoning Verification Letter

Contact Information

Name _____
Company _____
Address _____
City, State & Zip _____
Phone Number _____
Email: _____

If Addressee is different than above, please complete the following:

Name _____
Company _____
Address _____
City, State & Zip _____

Address of the property: _____

Proposed or current use of property: _____

Are any residential tenants on the property current parolees and/or funded through a program with the Texas Department of Criminal Justice? Y / N / NA

If so, which program (AHP, THAP, other _____)

Legal description of subject property:

Lot (s) _____ Block _____ Addition Name _____

Or Survey _____

Abstract _____ Tract _____

Please do not send metes and bounds, as we cannot use for verification.

NOTE: The City of Fort Worth Zoning verification letter cannot verify compliance with the following:
Development regulations or variances including parking, legal non-conforming status, and building or zoning violations.

Building Violations & Certificate of Occupancy- Permit Section (817) 392-2222

Zoning Questions- Zoning Section (817) 392-8028

Zoning Violations- Code Compliance (817) 392-1234

A Fee of \$50.00 is charged for each letter (For the same property).

***Each separate property requires a separate application and fee. Fees may be paid by credit card by phone.**

For information, call Evelyn Vasquez (817) 392-8026.

Return this form to:

Evelyn Vasquez

Appeals Section, Planning & Development Department, Lower level

1000 Throckmorton St.

Fort Worth, TX 76102

Email: Evelyn.Vasquez@fortworthtexas.gov

Form must be complete.

When a complete request is received in our office, processing time is up to 10 business days.

Revised: 3-30-15